

## **Minutes of the Ordinary Meeting held at on Thursday 8<sup>th</sup> February at Ashow Village Club**

### **PRESENT:**

Chairman Cllr R Hancox  
Deputy Chairman Cllr J Astle  
Cllr D Jack  
Cllr M Foster  
Cllr A Bianco  
Cllr T Wright  
Cllr P Redford  
Cllr W Redford.

Alan Payne – Project Manager, HS2 Ltd  
Stephen Randall – Logistics Manager, Laing Murphy (Early Works Contractor)  
Alex Esslemont – Engagement Manager, Laing Murphy (Early Works Contractor)  
Susan Bridges – Engagement Manager, HS2 Ltd  
Andy deBell – Engagement Manager, Balfour Beatty Vinci (Main Works Contractor)

There were 10 members of the public present.

Cllr Hancox was delayed for the start of the meeting, and the meeting was chaired by Cllr Astle. Cllr Astle informed all present that the meeting would be recorded.

### **119. Apologies**

Apologies were received from Cllr S Williams.

### **120. Declarations of Interest**

No declarations of interest were received.

### **121. Presentation from HS2 Ltd and contractors with an HS2 Project update.**

Standing Orders were suspended for the presentation.

Mrs Bridges introduced herself and the rest of the representatives from HS2, Laing Murphy (LM) and Balfour Beatty Vinci (BBV) and gave out copies of the presentation. (The presentation is online as an addendum to the minutes)

Mr Payne informed the meeting that there is not a huge amount of new news, but that he would set out the latest details. The level of detail is currently not great but HS2 Ltd will be back again once more news has been received.

Currently, surveys are ongoing and pre-construction works are beginning, including building a bat house within Stoneleigh Park. This application has just received planning approval. The outline design for HS2 Ltd is ongoing, and Balfour Beatty Vinci are on board and going through the designs.

Mr Payne confirmed that the earliest piece of work that will be seen in the local area is the setting up of the compound off the A46 for the construction workers that work for BBV. This will start from April 2019 (as per slide 3 of the presentation). Works in Stoneleigh and Ashow are due later on in the programme. Mr Payne reminded the meeting that these plans are all very flexible, and confirmed that HS2 Ltd are working closely with Stoneleigh Park, and Highways at Warwickshire County Council.

Mr Payne referred the meeting to slide 4 of the presentation which gives an overview of the area.

Slide 5 of the presentation shows planned A46 improvements planned by Warwickshire County Council. HS2 Ltd are working closely with Warwickshire County Council and aim to utilise the planned improvements to improve construction traffic flows and reduce traffic in area. Mr Payne confirmed that HS2 Ltd will have to get dispensation through traffic groups for approval for any new routes based on the junction improvements, as the routes are not finalised yet. Warwickshire County Council do not have approval for the junction improvement works yet, but once approved the works will start in Autumn. The work is expected to last 18 months, as the timing is planned to link in with HS2 works.

Mr deBell from BBV updated the meeting regarding progress of work. In August 2017 BBV were appointed as the Main Works Contractors (MWC) and currently the main role is to work with the Early Works Contractors (EWC) on

the design of the project, i.e. how aspects of the works will be constructed, the method of constructions, proposed materials and logistics. Once this is planned, a price will be finalised which will be passed through to HS2. At this point, BBV will receive notification to start construction.

Mr deBell referred the meeting to slide 8 and confirmed that the focus now is to put together a target price for the planned works. 2500 surveys have been conducted in the North area so far, out of a planned 8000. The surveys provide information about the make-up of the soil, for example. Mr deBell confirmed that the surveys are part of a complex process and that the construction phase requires lots of design work. This includes the rearrangement of utilities - gas, water, power etc. These pipes will need to be moved.

Mr deBell referred the meeting to slide 9 of the presentation. The 'gates' allowed for during work are points at which there is a need to stop and demonstrate progress, to make sure costs are being met. BBV will be continually scrutinised by HS2 Ltd to make sure they are on track. A supply chain must also be in line, so that other suppliers are ready to start construction upon receiving notification to proceed.

Slide 10 of the presentation is an indication that the project is very fluid, and that there is more work to be done to finalise elements in the programme. BBV do appreciate that everyone wants to know when work will be starting, and BBV will supply more details, as much as possible, as time goes by.

Mr Payne referred the meeting to page 12 of the presentation regarding Phase 1 Act Provisions. The Act contains a code of construction which means that HS2 Ltd must follow certain standards. These standards will be turned into a detailed traffic management plan.

Slide 13 outlines the traffic routes set out in the Environmental statement. Mr Payne informed the meeting that this was before the new roundabout planned by WCC, and confirmed that these routes may change.

Slide 14 outlines predicted traffic flows. Mr Payne confirmed that these plans will evolve.

Slide 15 demonstrates planned lorry routes. Mr Payne confirmed that HS2 Ltd will be setting new standards regarding haulage and have been working closely with the haulage industry. Lorries will be built to the Euro 6 standard. There will be lots of signage for proposed lorry routes. Lorries will be monitored to ensure that lorries are using the approved route, and will have HS2 signs on them so that they are visible and any use of incorrect routes can be reported. The lorries will also have cameras fitted which will keep records for 4 weeks. Mr Payne asked that any lorries using incorrect routes would need to be reported in a timely way. Currently there exists an urban driving standard, but the new partnership between HS2 Ltd and the haulage industry has resulted in a new Rural driving standard.

Cllr Astle thanked Mr Payne and Mr deBell for their presentation and opened the meeting for questions.

Cllr Bianco asked about slide 4 – the slide with the 'high level programme' details. Mr Randall, the Logistics manager introduced himself and informed the meeting that Laing Murphy, Early works contractor, want to influence HS2 Ltd as much as possible to help residents.

Cllr Bianco asked about the planned compound on the A46 – will Laing Murphy open that up within months, and will this be there from now until 2026?

Mr Payne confirmed that the compound will be there until 2026. Cllr Bianco asked whether there were any further details available. Mr Payne stated that he understood that the early days would be very challenging and confirmed that the compound is planned as a main hub compound for BBV. It will be used for storage and as a residential village for workers as well.

Mr de Bell confirmed that the compound would be designed with aesthetics in mind, and that HS2 would talk to the community regarding the standards of layout and the operation of the sites, eg receiving visitors etc.

Cllr Bianco replied that as a small community people are worried about the number of people using or visiting the compound, and will want to know, over the coming months, more details about the compound. Mr de Bell confirmed that the design of the compound will be looked at closely. Cllr Bianco asked how people would be getting in and out of the compound and Mr Payne confirmed that Ashow Road is the proposed main entrance.

Cllr Bianco asked whether this could be reviewed, as the community have been told that this would not be the case. Mr Payne confirmed that the entrance would be on the South along Ashow road, and to get out, people would need to go

North onto Birmingham road. Cllr Bianco stated that this entrance does not appear on any plans, and wants to ensure that BBV are aware that this is a concern to the community, and that the compound will have a proper entrance and exit with required splays etc. Mr Payne confirmed that the compound will have a well-designed entrance and exit and that safety will be paramount.

Mr Randall confirmed that Laing Murphy have already surveyed the route and are working with the WCC traffic liaison group and road safety department. There may be the possibility of putting a speed limit near the entrance. The proposed site of the compound is part of the design process, and Laing Murphy have chosen the best location for visibility. The site will also have traditional signage warning of access. Cllr Bianco thanked Mr Randall for the details and expressed hope that further updates would be available to the Parish Council later on.

Mr Payne confirmed that HS2 Ltd are working closely with Colin Hooper at Stoneleigh Park regarding the latest habitat creation and demolition work. The largest piece of work to be carried out is a 'retained cut', which is a deep concrete box, 8 metres below ground level. Cllr Bianco asked whether HS2 Ltd are aware of the environmental structure of Stoneleigh Park, and Mr Payne confirmed that the contractors are very aware.

Cllr Bianco referred to page 5 of the handout, regarding construction work in Stoneleigh, and asked what would happen if WCC fall behind in building the roundabout – will this affect HS2 timings? Mr Payne confirmed that the timings are planned to link together, and that this is a perfect opportunity to reduce traffic. Mr Payne also confirmed that the planned HS2 works will not be delayed if the roundabout is delayed, and expressed hope that WCC would get approval and begin the works to the roundabout, allowing both projects to be on a 'twin track'.

Cllr Bianco asked about the A46 works and Mr Payne confirmed that BBV have designed a new layout, with a 3-lane carriageway to East, then a new temporary South bound carriageway. The North carriageway would then be demolished, then the central reservation will be moved back, and the temporary carriageway removed. Mr Randall stated that this is a work in progress and is still being looked at.

Cllr Bianco asked whether HS2 Ltd are aware that the A46 is a national trunk road, and whether the work would be done at night. Cllr Bianco also pointed out that most HGVs travel down the road at night and asked whether this is a sensible option. Could you look at tunnelling rather than diversion?

Mr deBell informed the meeting that the approach to the design is to look at the greatest cost and the greatest opportunity to improve works, and weigh up the best way to deliver each asset. When looking at each option it must be asked whether HS2 Ltd can present a viable alternative that is effective in terms of time, cost, and disruption. Tunnelling is not always the right answer.

Cllr Bianco asked whether the Parish Council can hear more about the design in future. Mr Payne confirmed this, and also stated that HS2 Ltd are hoping to maintain 3 lanes along the A46 at all times. Cllr Bianco asked whether a ramp could be an option, i.e. a dedicated slip road from the compound straight on to the A46. Mr deBell confirmed that this is still a potential option but does depend on whether Warwick District Council will be completing the planned roundabout amendments.

Cllr Bianco asked about the B4115 and the Ashow Road Bridge. Is this work in progress and are the contractors aware that the water at ground level floods regularly? Mr deBell confirmed that the contractors appreciate that flooding can occur at unusual times and this will be taken into account. Mr Payne confirmed that Laing Murphy have updated the latest study and used flooding in the design models.

Cllr Bianco asked about noise abatement and would like an update on this as well. Mr Payne stated that the trains have not been selected yet so this cannot be looked into at present, as the details may change.

Cllr Bianco asked the contractors to look carefully at the B4115 at the end of Crewe Lane to ensure that they are aware of the bend in the road that can reduce visibility. Also, there are now 600-800 houses planned to be built along Crewe Lane, and asked that HS2 take this into account and have a look at this carefully.

Cllr Bianco asked about the utilities, referred to on slide 8 of the presentation. What utilities does this refer to and has a lot of time been allocated for this as it will involve a lot of work. Mr deBell confirmed that moving the utilities will require lots of work and confirmed that across the whole section that BBV are looking at there are 1400 different points where utilities clash with the proposed line. This is one of earliest phases of work to enable main construction and is one of the first items of building work that will be seen locally, although some of the work will be discharged by the

utility companies themselves. Mr Payne confirmed that locally, the utilities are situated near the highways, so as the new road is being built, it will become necessary to build utilities as well.

Cllr Bianco asked if this means that the B4115 will be dug up quite a lot? Mr Payne answered that this is unknown as yet. Cllr Bianco asked about the area of road where the B4115 diverts and hoped that HS2 Ltd are aware of the need to keep this area secure, to avoid illegal campsites. Mr Payne confirmed that he is very aware of this and that the sites would be kept secure.

Cllr Bianco informed the meeting that there are some very large utilities across the route. Mr Payne stated that there is a gas main across the proposed compound site, and that HS2 Ltd will be working with Cadent Gas Ltd to create a design for these works. Cllr Bianco expressed a concern that HS2 Ltd may not know all of the locations of the utilities in the area. Mr Randall answered that the first stage will be to validate all of the records from the utility companies.

Cllr Bianco asked about the traffic plan and asked whether this was different to the AP4 traffic plan? Mr Payne confirmed it was the same plan. Cllr Bianco asked when HS2 Ltd could come back and talk to the Parish Council again and Mr Payne confirmed that more news and updates would be available towards the end of Summer.

Ms Janet Jordan asked about the Stoneleigh road bridge and access to 4113. Ms Jordan stated that her access onto Stoneleigh Road from Stoneleigh Abbey is already very difficult, and as Stoneleigh Park will be getting busier, it will become very difficult to get out in morning. Mr Payne agreed that during construction of the bridge there will be more traffic, although it is difficult to say at the moment how much there will be. Ms Jordan commented that more traffic would be coming up Bericote Road and Stoneleigh Road, and asked that this issue be noted by HS2 Ltd during construction.

Mr Payne agreed that this issue would be kept on the radar by HS2, and commented that the railway will cross Stoneleigh road just north of the lodge. HS2 Ltd will also be putting an underpass into the showground as well.

Mr Innocent asked whether it would really be possible to stop heavy good vehicles from driving through Stoneleigh. Mr Payne confirmed that HGVs will not be allowed through the village and this will be very heavily emphasised. Mr Payne will monitor this and expects residents to report any vehicles using unsuitable roads. Mr Innocent added that the Stoneleigh Road is already blocked twice a day, and now with the planned A46 works, housing at Kings Hill, the Farmer's Market, and the HS2 compound, the roads will be mayhem. Mr deBell stated that the contractors will do their best to minimize disruption as much as possible, although it is impossible to manage all traffic problems. Mr deBell also commented that HS2 Ltd have no interest in having vehicles idly queuing.

Ms Margaret Wallis agreed that traffic is a real issue in the area, particularly now with more activity at Warwick University and with the housing at Kings Hill. Ms Wallis commented that more often than not the traffic in and around Stoneleigh is nose to tail and very slow, and suggested that construction traffic may not be able to get out of the compound entrance. Mr Payne responded that if there was an easy solution to the traffic problem it would be done. HS2 Ltd are aware that traffic will be a problem and they will try and minimise it as much as possible.

Cllr Bianco asked whether the access road to the compound could be widened – to make the turning wider and future proof the road.

Mr Bill Whitfield commented that HS2 Ltd are building a new road, relocating a new gas pipe and building two railways across land that is used for growing vegetables and asked the HS2 Ltd representatives what they can do about that. Mr Payne agreed to come out and visit Mr Whitfield again to discuss this further. Mr James Whitfield added that he and his father live in Stoneleigh Parish along Leicester Lane and asked about the traffic, and whether HS2 Ltd would be working on one road and then the other. Mr deBell responded that the works will be done in sequence.

Mr Whitfield asked if he could receive definite answers to these questions, as he and his family have been dealing with this for eight years now and as yet have no idea how this will affect their lives. Mr Whitfield asked for a realistic time scale, and for HS2 Ltd to share answers to these questions as soon as the information is received. Mr Whitfield also asked whether a start of Spring 2019 is still planned. Mr Payne agreed it is but that building work will not start everywhere- only critical structure works will be starting, such as the retaining wall in Stoneleigh Park.

The Council thanked representatives from HS2 Ltd for attending the meeting and they departed at 20.20 pm.

Standing Orders were re- instated at 20.25

7 members of the public left the meeting and 3 members of the public remained.

Cllr Hancox arrived and resumed the chairmanship of the meeting.

## **122. Minutes**

The minutes of the Ordinary Meeting of the Parish Council held on Thursday 11<sup>th</sup> January were signed by the Chairman.

## **123. Finance**

### a) Payments / Invoices

#### **Income / Expenditure**

<b>Balance brought forward</b>	<b>£35,765.76</b>
<b>Payments to 31<sup>st</sup> December</b>	
301363 S Windridge salary and expenses (December)	£440.84
301364 D Malley (Payroll administration and HMRC payment)	£332.85
301365 WALC (£30 training Cllr Bianco and £25 Councillor Guide)	£55.00
301366 S Windridge reimbursement printer cartridge and folders	£34.07
301367 Ashow Village Club – Christmas drinks	£25.40
301368 Stoneleigh Village Hall	£200.00
301369 VOID CHEQUE	£0.00
301370 VOID CHEQUE	£0.00
301371 Warwickshire Hearts training donation	£75.00
301372 Stoneleigh Village Hall (Warwickshire Hearts training)	£25.00
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	<b>£1118.16</b>
<b>Balance</b>	<b>£34,577.60</b>
	=====
<b>At Co-operative Bank plc, Birmingham</b>	
A/C 6101168500 (Current)	£9221.42
A/C 6101168550 (Instant Access)	£5062.59
A/C 6101168556 (14 Day Deposit)	£20,418.99
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	<b>£34,703.00</b>
<b>Less Unpresented cheques</b>	
301367 Ashow Village Club – Christmas drinks	£25.40
301371 Warwickshire Hearts training donation	£75.00
301372 Stoneleigh Village Hall (Warwickshire Hearts training)	£25.00
	<b>£125.40</b>
	<b><u>£34,703.00</u></b>

### b) Cheques to be authorised for February

301373 S Windridge salary and expenses (January)	£440.71
301374 Ashow Village Club (Hall hire 2017-2018)	£157.50
301375 S Windridge – Reimbursement for printer cartridges	£19.00
301376 Stoneleigh Village Hall – Warwickshire Hearts Training to replace void cheque 301372	£25.00

c)The status of earmarked funds was reviewed. There were no comments.

d) It was agreed to use one of the internal auditors which will be trained by WALC, in the absence of external audit requirements.

e) It was agreed to update the finance policy to allow the Clerk to sign cheques in exceptional circumstances. The updated finance policy is attached at page 206.

## 124. Planning

**Application No:** W/18/0157 LB

**Description:** Farmhouse (Grade II Listed): Roof repairs, replace existing uPVC rainwater goods with cast aluminium, Replace damaged bricks to external walls and chimneys, Replace existing uPVC windows, Replacement of side door canopy.

Complete external redecoration Orchard Cottage.

Complete external redecoration Malthouse Cottage.

Complete external redecoration Stable Blocks.

Complete external redecoration Barn.

Complete external redecoration Garage.

**Address:** Dalehouse Farm, Dalehouse Lane, Kenilworth, CV8 2JZ

**The Parish Council unanimously support this application.**

**Application No:** W/17/2360

**Description:** Renewal of planning permission W/14/1696 for proposed 33/11kV Primary Substation and ancillary development

**Address:** Land South of Crew Lane, Kenilworth, CV8 2LA

Cllr Bianco stated that these are essential works but is concerned that there is no tree planting in the planning application. As the proposed development is in the middle of the countryside can the Parish Council insist on tree planting around it? Cllr Hancox responded that the Parish Council cannot insist on trees but can include this in the comments.

It was unanimously agreed to adopt a neutral position, but express that the Parish Council would have supported the application if trees were included in the plans.

**Application No:** W/17/2393

**Description:** Enabling residential development for 12 detached dwellings and 48 parking spaces (4x4 bedroom dwellings and 8x5 bedroom dwellings)

**Address:** Land adjoining Cunnery Site, Stoneleigh Abbey, Kenilworth, CV8 2LF

**This application has not yet been validated by the District Council**

It was noted by the Parish Council that a lot of documents online contained redacted information, therefore making an informed decision in this application very difficult.

Cllr P Redford and Cllr Wright met with Tony Bird and Dorothy Ingle at Stoneleigh Abbey on Tuesday and we informed that Warwick District Council redacted the information for confidential reasons. Cllr P Redford did confirm that the planning officer would see the redacted figures. The Parish Council expressed the view that it was impossible for the Council to comment on the application without the figures. Cllr P Redford confirmed that she would speak to colleagues at Warwick District Council and ask if the Parish Council could view the figures, or whether a copy could be obtained directly from Stoneleigh Abbey.

Cllr Wright stated that he was concerned about the delay in receiving the application, and is unsure whether the apparent need for the application justifies the planned development.

Cllrs Wright and P Redford have informed Stoneleigh Abbey that they are aware that the local community needs to support the Abbey, and have offered to look at the full plans which are in place to maintain the historic building. Cllrs P Redford and Wright can also look into possibly accessing alternative funding so that the building can be maintained.

Cllr Wright read the previous planning application from one year ago, and notes that the car parking spaces have changed quite a lot. Cllr Wright also expressed a concern that the Abbey may sell off land every 5 – 10 years to raise funds, and

this is not a practical proposition. Cllr Wright feels that the Abbey needs to look at alternatives as to how to protect building in future.

Cllr P Redford also informed the meeting that when a development is planned for 10 houses and under, there is no need for affordable housing. The development is for 12 planned houses, however only 10 are permitted without triggering the Warwick District Council 40 % affordable housing rule. This would be subject to viability in line with Policy H2, but a developer can pay a financial settlement, usually via section 106, in place of actually building affordable homes. Sometimes developers request not to build affordable homes because, they claim, financial liability, not location. Cllr P Redford confirmed that a planning balance needs to be reached, and a viability study must be produced.

Cllr Wright stated that the planned visitor centre must also be a sympathetic design, and more details are required on this.

Cllr P Redford also informed the Parish Council that Warwick District Council will need to look at this application in full details, including the business case.

Standing Orders were suspended at 20.56 pm to allow questions and comments from the public.

Ms Janet Jordan stated that residents at the Cunnery, Stoneleigh Abbey, had the same concerns with this application as they did last time, although the residents have been informed that they cannot object, as part of a covenant in place at the Abbey. Residents of the Abbey have tried to get clarification on this.

Cllr P Redford was concerned that the residents are unable to object as the right to object to development should be a legal right.

Cllr Bianco stated that it was important for the Parish Council to act on behalf of the parishioners, and wondered whether an option would be to create a document to express the unity of all the residents at the Cunnery.

Cllr Hancox suggested that the Parish Council could write to residents asking for their views, then the Parish Council can object etc on behalf of the Parish.

Cllr P Redford informed the Parish Councillor that an objection can be made now, and that if the Parish Council objects the application will go to planning committee.

Cllr R Hancox suggested asking Ian Prosser, a planning consultant, for advice, and also asked Ms Jordan if she would be able to share a copy of the covenant.

Cllr Wright informed the Parish Council that he and Cllr P Redford had a meeting planned with the planners at the end of the month.

Cllr W Redford suggested that the PC write to Jeremy Wright and ask for his view on residents being prevented from objecting to planning applications. Ms Jordan confirmed that she wrote to Jeremy Wright when the previous application was submitted, and that he intervened by talking to planners, but then application was withdrawn.

**It was resolved that the Clerk will email Ian Prosser regarding his availability, and Cllr P Redford will speak to Gary Fisher at Warwick District Council.**

1 member of the public left at 21:06 pm and Standing Orders were re-instated at 21.07 pm.

#### **Application No: W/18/0106**

**Description:** Application for the removal of condition 9 of planning permission W/10/1661 (erection of a single dwelling and garage) to reinstate Part 1 and 2 permitted development rights.

**Address:** Miller House, Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Mr John Miller

Standing Orders were suspended at 21.08 pm to allow questions and comments from the public.

Mr Martin Innocent informed the meeting that he has a vested interest in the application as his property neighbours the property in question. However, Mr Innocent feels that there is not enough visibility at the property entrance.

Standing Orders were re-instated at 21.10 pm.

Cllr P Redford stated that the problem with this application is that everyone has right for permitted development. This right has been removed and the applicant is asking for it to be reinstated. This is not an application for building work.

Cllr Astle asked why condition 9 was placed on the property in the first place, and stated that unless there is a good reason to the remove condition, it should stay in place.

Cllr P Redford stated that should the condition be removed, and an application is put in for works under permitted development, the proposed works would have to be reviewed by Highways at Warwickshire County Council.

**It was unanimously agreed to object to the removal of condition 9, as nothing has changed to warrant its removal.**

(Cllr Bianco left the room at 21.15 pm)

#### **WDC/18CM006**

1 modular building to provide mess facilities for drivers at Finham Sewage Treatment Works Option A

#### **WDC/18CM005**

1 modular building to provide mess facilities for drivers at Finham Sewage Treatment Works Option B

**It was unanimously decided to adopt a neutral stance to these applications.**

#### Progress of planning applications

##### **W/17/1729**

**Description:** Application for approval of reserved matters in relation to appearance, landscaping, layout and scale under outline planning permission no. W16/0239 for Phase 1A of the approved development comprising two buildings for Class B1(b) research and development use totalling 19,225 square metres GFA floor space plus 696 square metres GFA floor space of ancillary energy centre, substations and pump room; provision of 1,031 associated car parking spaces and associated soft and hard landscaping.

**Address:** Land to the North and South of the A45(between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Jaguar Land Rover

**Planning Officer:** Rob Young

**Closing date 25<sup>th</sup> October**

**This application has been granted**

##### **W/17/1631**

**Description:** Application for the variation of conditions 5, 6, 7 & 28 of planning permission no. 16/0239 to provide for changes to the approved parameters plan, revised timings for the submission of the master plan and design code and an additional access onto Rowley Road. Planning permission no. W16/0239 was for a comprehensive development comprising offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small-scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5)

**Address:** Land to the North and South of the A45 (between Festival and Tollbar Junctions) and land at the A45/Festival Roundabout, and A46/Tollbar Roundabout and at junctions of A444 with the A4114/Whitley Roundabout, Coventry, CV3 4PB

**Applicant:** Jaguar Land Rover

**Planning Officer:** Rob Young

**This application has been granted**

#### **WDC/17CM024**

**Description:** Installation of six glass reinforced Polymer Kiosks

**Address:** Finham Sewage Treatment Works, St Martins Road, Stoneleigh, Coventry, CV3 6SD

**Planning Officer:** Sally Panayi



**Closing date:** 8<sup>th</sup> January

It was unanimously agreed to adopt a neutral stance to this application.

**This application has been granted**

Previous Planning Applications (No outcome yet)

**Site Address:** The Orchard, Coventry Road, Stoneleigh, CV8 3BZ

**Description of development:** Erection of a single-storey two-bedroom house on the existing plot, with a freestanding single garage, with the erection of a balcony to the eastern elevation and the laying of a permeable gravel circulation and parking spaces and access route into the building.

**Application Reference:** W/17/1278

**Appellant's name:** Mr & Mrs Innocent

**Appeal reference:** APP/T3725/W/17/3189297

**Appeal start date:** 04/01/2018

The Parish Council have nothing to add to previous comments.

**Application No:** W/17/2386

**Description:** Installation of new door and windows to existing garage with internal conversion. Erection of a single storey extension to store/pig sty building.

**Address:** Church Meadow Cottages, Vicarage Road, Stoneleigh, Coventry, CV8 3DH

**Applicant:** Mr Harrower

**Closing date:** 31<sup>st</sup> January

It was unanimously agreed that the Council could support the application but ask that the garage doors be constructed from wood rather than metal.

**W/17/2302**

**Description:** Prior Approval application under Part 3, Class Q(a) and (b) of the GPDO for the change of use of an existing agricultural building to a dwelling house together with the associated building operations.

**Address:** Dial House Farm, Ashow Road, Ashow, Kenilworth, CV8 2LD

**Planning Officer:** Dan Stevens

**Closing date:** 10<sup>th</sup> January but extended to 13<sup>th</sup> January

The Parish Council objects to this application

**WDC/17CC015**

**Description:** Major improvement of the Stoneleigh Junction on the A46 between Coventry and Warwick through introduction of a gyratory layout with two-bridge roundabout and ancillary works to the adjacent highway. Please refer to the Planning Supporting Statement for further information.

**Location:** Existing junction of the A46 and Stoneleigh Road, Stoneleigh

**Closing date:** 26<sup>th</sup> January

It was unanimously agreed to support this application.

**Application No:** W/17/1552

**Description:** Application for approval of reserved matters (details of appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/14/1340 for the erection of 93 dwellings.

**Address:** Land On The North Side Of, Common Lane (Crackley Triangle), Kenilworth

**Applicant:** Bloor Homes Western

**Closing date:** 13<sup>th</sup> December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

**Application No: W/17/2191 HS2**

**Description:** Construction of a backwater and bat house, otter holt, kingfisher bank at (SK046-02, 07 & 08)

**Address:** Agricultural field in the grounds of Stoneleigh Park Estate, Kenilworth

**Applicant:** High Speed Two (HS2) Ltd

**Case Officer:** Debbie Prince

**Closing date:** 15<sup>th</sup> December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

**Application No: W/17/2146 LB**

**Description:** Conversion and extension of the existing garage/outbuilding and joining to the existing annexe building to create a new separate dwelling.

**Address:** Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mr & Mrs Burdett

**Case officer:** Dan Charles

**Closing date:** 15<sup>th</sup> December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

**Application No: W/17/2145**

**Description:** Conversion and extension of the existing garage/outbuilding and joining to the existing annexe building to create a new separate dwelling.

**Address:** Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mr & Mrs Burdett

**Case Officer:** Dan Charles

**Closing Date:** 26<sup>th</sup> December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

## 125. Matters Arising

- a) Neighbourhood Plan.

**It was agreed to arrange an informal meeting for all six Councillors and the Clerk to discuss the Neighbourhood Plan further.**

- b) To consider a draft letter to Stoneleigh Park and the National Agricultural Centre regarding signage to Stoneleigh Park.

Cllr Hancox reported that he did a survey of the area and found numerous signs in key locations which state 'National Agricultural Centre' rather than 'Stoneleigh Park'. These also impact on other parishes and communities. Cllr W Redford informed the Parish Council that there will be a cost to changing the signs, and suggested that the Parish Council write to Stoneleigh Park and the National Agricultural Centre regarding signage to Stoneleigh Park.

(Cllr Bianco returned to the meeting room at 21:22 pm)

**It was resolved that Cllr Hancox would contact Colin Hooper at Stoneleigh Park regarding the signs.**

- c) Parish Council email distribution list update.

The Clerk reported that the process of collecting and collating email addresses for the list is ongoing. The email list will also be referred to in the parish magazine for February.

- d) Community Speed watch.

The Clerk reported that the Parish Council is waiting to hear from the Community Speed Watch team regarding the list of volunteers and any required paperwork.

- e) To consider the approach of the Parish Council to planning applications and issues on the Parish boundary, particularly working closely with the District, County and Town Councils.

Cllr Bianco reported that he has been liaising with George Illingworth from Kenilworth Town Council and has suggested that the Clerk meets up with Kenilworth Town Clerk. Cllr Bianco has also spoken to Councillors at Cubbington Parish Council who are happy to liaise with the Parish Council regarding local issues. Cllr Bianco feels that the Parish Council needs to establish something formal with Coventry.

Cllr Bianco informed the meeting that the plan for 93 new homes by Bloor Homes in Kenilworth is most likely going ahead, and expressed his disappointment that the Bloor home exit onto Common Lane has been approved. Cllr W Redford agreed to speak to Highways at Warwickshire County Council and informed the Council that when Warwickshire County Council has no objections to highway matters, the Council will comment 'subject to following conditions', and outline several highway conditions.

Cllr Bianco commented on the 700 houses planned by Catesby Homes for the top of Crewe Lane. Cllr Bianco attended a consultation regarding these planned houses and is concerned about the possible traffic implications. Cllr Bianco would like Catesby Homes and Warwick District Council to keep the Parish Council informed about this development as much as possible.

It was resolved that the Clerk would raise this issues with Adrian Hart from Warwickshire County Council ahead of the next meeting.

Cllr Bianco asked about the planned diversion from the A46, in order to complete the scheme to do drainage and resurfacing works. Cllr Bianco has driven the diversion and feels that HGVs would not be able to get around the route. Cllr Hancox responded that the issue here is that the A46 improvements is managed by different highway authorities, i.e. Highways England and Warwickshire County Council. The diversion is managed by Warwickshire County Council so Highways England have to follow this diversion/ Highways England will look to close the A46 from Leek Wootton to the Festival Roundabout, and plan to close the A46 northbound and southbound for 3 weeks. Warwickshire County Council accept that locals will find their own diversions through the area.

Cllr Bianco asked whether it is possible to take this opportunity to monitor the heavy goods vehicle traffic and asked whether Warwickshire County Council would consider doing this, as this would give further proof of HS2 traffic problems.

Cllr Hancox replied that there is currently nothing to suggest that HS2 traffic will be using routes other than the A46.

## **126. To receive reports from: -**

### **a) Police Report**

Stoneleigh

Burglary: Between 1720hrs Thursday 11-JAN-2018 and 0430hrs Friday 12JAN-2018 unknown offender(s) forced entry into a residential property in School Bell Mews, Church Lane. Offender(s) gained access via a ground floor window. Offender(s) stole electronic items and money.

Burglary: Believed to have occurred between the same dates/times as the above incident, unknown offender(s) burgled another residential property in School Bell Mews, Church Lane.

Burglary: Between 2100hrs Tuesday 23-JAN-2018 and 0630hrs Wednesday 24-JAN-2018 unknown offender(s) entered an insecure property in Hall Close, Stoneleigh via a rear ground floor door. Once inside the property offender(s) located a bag and stole money/cards.

**The Clerk will place latest adverts for Police surgeries on the village noticeboards.**

**b) County Councillor – Cubbington – Cllr W Redford**

- Cllr W Redford talked to Sgt Kitson at the latest community forum, and he reports that crime not gone up in the local area. However, vehicle crime of cars with a keyless facility is increasing, and Sgt Kitson advises putting car keys in a metal tin. Sgt Kitson also confirmed that the rural policing team is likely to get an additional PC to replace PC Wendy Burrows.
- The Police have changed their method of crime reporting – previously the definition of properties did not include shed or garage thefts but this has now changed.
- The first meeting of the Community Forum will be in June 2018, and applications for funding should be received by 23<sup>rd</sup> May 2018. The amount of funds has now increased by £1000.
- The pot holes in Stoneleigh reported by Cllr Hancox have been permanently repaired.
- Cllr Foster informed Cllr W Redford that the Chesford – Ashow footpath needs trimming. Cllr W Redford will look into this.

**c) District Councillor – Stoneleigh & Cubbington - Cllr P Redford and Cllr Wright**

- Warwickshire Hearts applied for and received the funding that was requested from the Rural East Community Fund
- There is a possibility that the contribution to the fund from Warwick District Council may go down by £2000.

## **127. Correspondence**

- Cllr Hancox received a letter inviting Councillors to meet Cllr Allan Boad at a supper, and asked any interested Councillors to inform the Clerks whether they would like to attend.

## **128. Public Session**

Standing orders were suspended at 22.01pm for the public session.

Cllr A Taylor, Chair of Burton Green Parish Council informed the Parish Council about plans that several Councils have regarding HS2. Cllr Taylor will formally contact the Parish Council to ask for support and financial assistance at a later date.

Mr Innocent informed the Clerk that he has misplaced the form required for the Community Speed Watch. The Clerk will re-send the form.

Mr Innocent also asked whether the Clerk had heard anything about the undeveloped brownfield site near the fish ladder along the weir. The Clerk replied that despite several emails, no reply had been received from the planning department at Warwick District Council. The Clerk will look into this further.

Mr Innocent asked about the Neighbourhood Plan, and stated that if he gets planning permission that he is appealing for, he will need to pay a £1684 Open Space Levy. Mr Innocent wants to make sure that this money goes to the village community.

Standing orders were re-instated at 22.09 pm.

**129. Questions to Chairman**

There were no questions to the Chairman.

**130. Meetings**

The Ordinary Parish Council Meeting will be held on Thursday 8<sup>th</sup> March at Ashow Village Club

**131. Closure**

**The meeting was closed at 22.10 pm.**

Stoneleigh And Ashow Parish Council  
Financial Controls

1. The Council's bankers are The Co-operative Bank
2. There are 3 bank accounts. The Clerk/ Responsible Financial Officer (RFO) is authorised to communicate with the bank by email, post and phone and can pay in money but cannot authorise payments online.
3. 2 members of the Parish Council are authorised signatories to the account, reviewed annually. **The Clerk does not sign cheques except in exceptional circumstances and with the agreement of at least three Councillors.** The bank holds a mandate for each signatory.
4. A Budget Forecast for the 12 month period of 1 April to 31<sup>st</sup> March is agreed by the Parish Council quarterly and used to set the Parish precept by January each year. Monthly budget comparisons are provided by the RFO / Clerk to the Council at each meeting along with the latest monthly bank reconciliation.
5. The RFO / Clerk produces a summary of the Parish Council's annual accounts for presentation to the Parish Council as soon as practical after the end of the financial year and in any case before 30<sup>th</sup> June.
6. The RFO / Clerk will prepare the Annual Statement of Accounts by 30<sup>th</sup> June at the latest (but will endeavour to provide as soon as possible after financial year end), to support the period of public inspection during the external audit.
7. The RFO / Clerk will prepare and collate all records, documents, papers etc as directed by the External Auditor, for a period of public inspection.
8. The financial position of accounts held by the Parish Council is advised to each Parish Council meeting along with a list of payments for approval.
9. All requests for payment shall be accompanied by the appropriate paperwork, i.e Invoice, payment request, statement or receipt.
10. All cheques are signed by two of the three authorised members of the Parish Council.
11. When paying by cheque, the invoice or approval slip is initialled by each signatory to the cheque and the cheque stub is also initialled.
12. Cheques are signed Parish Council meetings when the Clerk and Chairman are present, except in exceptional circumstances
13. No authorised signatory will be asked to sign a blank cheque.
14. The Parish Council may appoint a panel of two members to check its finances on a quarterly basis. Neither of the panel members will be authorised to sign cheques.
15. The Risk Assessment and Asset Register will be checked annually.
16. The Parish Council annually appoints a competent independent auditor to check its accounts and to ensure that its activities are properly carried out and recorded.
17. The External Auditor, appointed by the sector-led body, will contact the Clerk annually.
18. From April 2018, if subject to the Transparency Code as a 'Smaller Authority with Exempt Status' the Parish Council will self-declare it is not subject to the External Audit procedure and will duly follow the Transparency Code requirements.

These Financial Controls were adopted by Stoneleigh and Ashow Joint Parish Council at an Ordinary Parish Council Meeting on Thursday 8<sup>th</sup> February 2018

Signed \_\_\_\_\_

Chairman

Signed \_\_\_\_\_

Deputy Chairman

Signed \_\_\_\_\_

Clerk